

## South Central Louisiana Human Services Authority

### Board Meeting Minutes

May 10, 2017

**Members Present:** Ray Nicholas(Assumption), Viola Daigle(Lafourche), Alvina Matherne(St. Charles), Alisa Dunklin(St. James), Lynne Farlough(St. John), and Cheryl Turner(Terrebonne).

**Members Absent:** Herbert Barnes(Lafourche), Stan Robison(St. Mary), and Danny Smith(Terrebonne).

**Guest in attendance:** Lisa Schilling(Executive Director), Janelle Folse(Fiscal Director), Misty Hebert(Clinical Director), Wesley Cagle (DD Director), and Marian Palmisano(Secretary).

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Ray Nicholas called the meeting to order at 6:15p.m.
Opening Prayer & Pledge of Allegiance	Mrs. Lynne Farlough led the prayer and Mrs. Viola Daigle led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the April 13, 2017 meeting were reviewed. Mrs. Lynne Farlough motioned to approve the minutes of the April 13, 2017 Board Meeting, seconded by Mrs. Cheryl Turner, motion carried and minutes were approved.
Board Issues	<p><b>Board Member Travel Reimbursement:</b> Board Members were reminded to submit travel reimbursement forms.</p> <ul style="list-style-type: none"><li>○ Chairman Nicholas and Ms. Schilling reviewed the session schedule for the Board Governance Workshop offered by the Greater New Orleans Foundation in the Bayou and New Orleans area. Ms. Schilling stated the impending changes to the Governing Board requirements include training attendance. Ethics Training will be available to SCLHSA Board Members through SCLHSA's Compliance Officer.</li></ul>
Executive Director Report	<p><b>Agency Update:</b> Lisa Schilling</p> <ul style="list-style-type: none"><li>• <b>Employee of the Quarter-Alice Moore, RN:</b> Ms. Schilling introduced the Employee of the Quarter, Alice Moore, RN at LBHC. Chairman Nicholas presented Ms. Moore with a plaque. Each Board Member introduced themselves. Ms. Moore gave brief comments and thanked the Board for the award recognition.</li><li>• <b>Update on Regal Row Building:</b> Ms. Schilling gave a brief update on the Regal Row Building noting the JLCB meeting on April 21, 2017 was cancelled and awaiting the new date and time of the meeting. Ms. Schilling stated she received a call from Facility Planning that they are moving forward with the second Environmental Survey. The target date will likely be moved back to August/September if no further delays per Facility Planning.</li><li>• <b>Update on AIP and HR Audits:</b> Ms. Schilling reported that the AIP visit went well and the responses to recommendations were turned in. Ms. Schilling reported that the HR Full Audit also went well with only one finding. A signature was missing on one of the forms.</li><li>• <b>LaPas:</b> Ms. Schilling reviewed the FY 17 3<sup>rd</sup> qtr. LaPas report.</li><li>• <b>Legislative Auditor Update:</b> Ms. Schilling gave a brief update of the Legislative Auditor Review and areas of concern.</li><li>• <b>Legislative Session Bill –SB #58:</b> Ms. Schilling reviewed the email she sent to the Legislative Delegation regarding the amendment to SB # 58 and how the amendment would affect SCLHSA services.</li><li>• <b>FY 18 Budget Update:</b> Ms. Schilling gave a brief update of the FY 18 Budget stating that four scenarios were turned in so far. SCLHSA is concerned that additions may be made to a stand-still level of reduction for FY 18.</li></ul>

Agenda Item	Action Recommended/Outcome
Executive Director Report (cont'd)	<p><u>Financial Report</u>: Janelle Folse</p> <ul style="list-style-type: none"> <li>• <u>Monthly Budget Summary (March &amp; April)</u>: Ms. Folse reviewed the FY 16-17 Budget Analysis for March as of 3/31/2017 &amp; April as of 4/30/2017 including projected revenues/expenditures and the Legislative Appropriated Budget.</li> <li>• <u>Revenue Report (March &amp; April)</u>: Ms. Folse reviewed the FY 16-17 Revenue Report for March as of 3/31/2017 &amp; April as of 4/30/2017 reflecting collections including recoupments as of 3/31/2017 &amp; 4/30/2017. <ul style="list-style-type: none"> <li>○ Mrs. Viola Daigle motioned to approve the FY 16-17 March &amp; April Budget Analysis and the Revenue Report for March as of 3/31/2017 and April as of 4/30/2017, seconded by Mrs. Lynne Farlough, motion carried.</li> </ul> </li> </ul> <p><u>Developmental Disabilities</u>: Wesley Cagle</p> <ul style="list-style-type: none"> <li>• <u>Program Statistics</u>: Mr. Cagle gave a brief update of the current DD Waiver statistics totaling 1132 waivers (800 NOW, 222 SW, 109 CC and 3 ROW). There are 294 support services funded, 49 families were supported through Crisis funding. There are 110 families receiving Flexible Family Funds.</li> <li>• <u>RFSR Update</u>: Mr. Cagle gave a brief update of the RFSR noting staff have contacted or attempted to contact everyone on the list. Staff should end up completing 610-620 screenings on their list.</li> </ul> <p><u>Behavioral Health Services</u>: Misty Hebert</p> <ul style="list-style-type: none"> <li>• <u>Youth PTSD Program</u>: Ms. Hebert gave a brief update of the Youth PTSD Program noting this program is for ages 3 to 18 assisting the youth population with trauma issues and behavioral problems. Child/Parent psychotherapy is also available through this program.</li> <li>• <u>Marketing of Addiction Services</u>: Ms. Hebert stated SCLHSA had a decrease in addiction services ordered through the DA/Court systems. Some of the Courts started their own programs and a lot of pop-up service locations have opened. Ms. Hebert stated she met with Judge Whipple and he committed to set up a meeting with the four Terrebonne District Judges to discuss services provided by SCLHSA.</li> <li>• Note: Ms. Schilling reported a Nurse Practitioner was hired at LBHC. Nicholl's State University graduated their 1<sup>st</sup> NP Class. There will be a Psychiatric NP at each location. Still looking to hire Psychiatrists.</li> </ul>
Old Business	None
New Business	None
Views and Comments by the Public	None
Consideration of Other Matters	<ul style="list-style-type: none"> <li>• SCLHSA Events Calendar-Ms. Schilling reviewed the May 2017 Calendar.</li> <li>• Chairman Nicholas stated the next Board Meeting will be held on Wednesday, July 19, 2017, @ 6:00pm, SCLHSA Administration Office.</li> </ul>
Adjournment	Motion to adjourn by Ms. Alisa Dunklin, seconded by Mrs. Viola Daigle, motion carried. Meeting adjourned at 7:45pm.